

Board of Selectmen
Minutes November 22, 2011

Convened: 6:00 pm

Present: Jane Byrne
David Menter
Michael Hubbard

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Overtime for the fire department was 2 hours this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Menter made a motion, 2nd by Hubbard to sign a bond release for SAT 33. All were in favor.

Menter made a motion, 2nd by Hubbard to sign a bond release for 324 South Road, LLC. All were in favor.

Hubbard made a motion, 2nd by Menter to approve the amended public minutes of 11/15/11. The minutes should be amended to add the following to page 2 paragraph 4: Lemoine said he budgeted for an increase of \$15000 for his stipend. Byrne agreed that the Chief deserved a raise but not one of \$15000, which is more than double his current stipend. All were in favor.

Menter made a motion, 2nd by Hubbard to sign the pole licenses to erect and maintain utility poles on Pine Road. All were in favor.

Building Inspector Gil Tuck was in to have the following permits signed:

- Beverly Miller, 376 South Road, install gas appliances: signed by Board

A complaint was received regarding the Lebranche house on North Road. Artimovich had asked Gil to take a look last week and report back. Gil said he went to the Lebranche house and said the yard was full of trash. He asked Lebranche to clean it up and his response was that is how he makes his living. Gil then asked how tall the antenna was in his yard. Lebranche said he could have an antenna any height he wanted. Shortly after Gil left, an anonymous call was received by the town office saying that Lebranche had posted that Gil better not come back without the police on Facebook. Byrne asked if the police were aware. Clement said yes.

Howard Caldwell and Julie Avant were present to discuss a proposal they were considering for a custodial and management company for the trust funds. A couple of months ago, Caldwell had proposed using Citizens Bank. As town counsel reviewed the contract, there were several items needing to be negotiated or removed. Citizens Bank was not responsive to the town's needs. Caldwell sought a new proposal from Makinson and Company. The major difference is that the capital reserve funds must break out the management fee and be charged to the town. The management fee would need to be budgeted for in the general fund and could no longer be paid through the cemetery fund. Makinson would invest the capital reserves into short term bonds generating approximately \$10000 to \$11000 more in interest annually, which would offset the management fee. The management fee is

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\$2150 payable in advance on a quarterly basis. Caldwell said they are still reviewing the contract, which is straight forward and uncomplicated in comparison to Citizens. The trust company is bonded and well regarded. Caldwell also said that this company would alleviate some work load from Julie Avant and that the position would no longer be a compensated bookkeeper position. Caldwell said they would like to move forward prior to the year's end which would require the first quarterly payment of approximately \$600. Byrne suggested the discussion be tabled for a week to ensure the \$600 is available in the current budget but said it would be feasible.

David Smith from Three G was present to follow up on a memo the board had received from the Planning Board. Smith said the work of relocating the driveway off of Pickpocket Road onto Spruce Ridge Drive was not complete. He was requesting a 2 week extension as PSNH needs to complete some work before he can finish the job. PSNH is scheduled to be onsite Wednesday, and Smith has the loggers lined up to remove the trees. Smith can then install the swale and finish the driveway. Byrne asked if Smith needed more than 2 weeks. Smith said no, 2 weeks is enough time as in 3 weeks he will need his certificate of occupancy. Hubbard made a motion, 2nd by Menter to allow the 2 week extension. All were in favor.

Wayne Robinson was present to continue the discussion on the highway budget. Menter said last week, Bryan mentioned the \$19000 budgeted in the seasonal wages line. Robinson said that line is four drivers at 300 hours total, and you never know how many storms you are going to get. Menter said the question was that Robinson has only used \$8000 so far this year and is asking for \$19000 next year. Robinson said he can save some money on this line by sending out fewer trucks depending on the storm. He has 6 trucks and added 2 new drivers last year. The Board reviewed actuals for 2010 and 2009 for seasonal wages. In 2010 and 2009, Robinson spent about \$4000 each year for seasonal wages and was budgeted \$10000 in 2009 and \$13000 in 2010. Hubbard asked why the budget was increased in 2010 if Robinson did not overspend the line. He then said more money has been spent in 2011 than in 2010 and 2009 combined. Robinson said some roads were added and there was more maintenance that was needed at the town buildings. He uses one driver just to keep the school and town buildings clear. Hubbard said you are paying more people to do the same amount of work; Byrne said *more* work. Hubbard said these numbers tell him that Robinson is doing something differently; he should not be spending double. Robinson said he thinks the town will be in hot water if the line is reduced. Menter said the bottom line is still lower than last year. Hubbard said that is not the point, Robinson should be able to justify each line item. Menter asked who was in the seasonal line. Robinson said just the 4 part time plow guys. Wayne, Duane, Norman, and Gary are in the Highway salary line. Their time for plowing is accounted for in the highway budget. Byrne agrees that there may be more budgeted than they need, but Robinson does not have a history of overspending. Any surplus will go back to the general fund. Byrne asked if Robinson could work with the \$13000; he said it would be tight.

Hubbard asked why the telephone line item was increased if we switched to BayRing for lower costs. Robinson said he added 2 new lines. Hand tools are budgeted at \$3000 each year. Hubbard asked how many tools they need because it must come to a point when they have everything that they need.

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Robinson said you never know when you will need to replace something. Hubbard then addressed the signs line item. Robinson said all signs need to be replaced by 2018. Hubbard asked why. Robinson said it was a state mandate. Hubbard then asked why culverts were reduced to \$1 if he spent almost \$4000 this year. That line item was reduced to bring the bottom line level to 2011 budget. Robinson said if he needed culverts he would take it out of the road construction line. Clement will look into the account detail of the seasonal salary line and this budget to be tabled until next meeting.

Hubbard made a motion, 2nd by Menter to sign the revised tax warrant. All were in favor.

Hubbard made a motion, 2nd by Menter to sign an intent to cut for Fred Leclair on Pine Road. All were in favor.

A motion was made by Menter and seconded by Hubbard to go into nonpublic session per RSA 91-A:3, II(d) to discuss legal matters. Menter, Hubbard, and Byrne voted in favor.

After a brief discussion Menter made a motion, seconded by Hubbard, to come out of nonpublic session and seal the minutes. Menter, Hubbard, and Byrne voted in favor.

Hubbard made a motion, 2nd by Menter to accept the Harriet Cady's settlement offer for the easements on Musso's property. Musso is to sign all agreements. All were in favor.

Motion to adjourn at 8:00pm made by Hubbard, 2nd by Menter; all were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT

Date: November 22, 2011

Citizens General Fund:

Previous Balance:	8,733.78		
Deposits:	181,131.89		
Payroll:	11,105.79	DD: 6336.29	CK: 4769.50
FICA:	2,667.32		
A/P: Regular	15,954.23	A/p Detail	
Non-A/P			
to Impact Fees			
From MMA			
TO MMA	155,000.00		
Account Balance:	5,138.33		
Interest Earned YTD:	104.29		

	Unrestricted	
CD's:	Balance:	-
	Unrestricted	
MMA:	Balance:	883,431.28
	Total Invested	
	Funds:	883,431.28
	Interest Earned YTD:	1,666.64